



Banner Order Form
 Phone: 616-662-0307
 Fax to: 616-662-0984
 Email: order@visual-work-place.com

Company _____
 Location _____
 Name _____
 Address: _____
 Ship To _____

Date _____
 Phone No. _____
 Fax: _____
 Email _____
 PO # _____
 Credit Card _____
 Exp. Date _____
 Credit Card Type _____
 Visa MC Am Exp

Open PO?

Yes No

Delivery UPS Ground Collect _____
 UPS Red Other _____

Qty	Color	Height (inches)	Length (inches)	Finished Size*	Copy Space*	Not Finished Size*	Cost/Sq Ft	Cut Piece Only	Grommet Only	Hem & Grommet	Pole Pocket for 1" Pole Top &	Pole Pocket for 1" Pole - Top
10 oz												
10 oz												
10 oz												
13oz												
14oz Matte												
16oz DBL Sided												
18oz Single												

Cost/Sq Foot	Cut Piece Only	Grommet Only	Hem & Grommet	1" Pole Pocket Bottom	1" Pole Pocket Top	Color
10 oz	\$ 0.75	\$ 0.95	\$ 0.95	\$ 0.95	\$ 0.95	See Color Chart
13oz		\$ 1.50	\$ 1.50	\$ 1.50	\$ 1.50	See Color Chart
14oz Matte		\$ 1.75	\$ 1.75	\$ 1.75	\$ 1.75	White, Yellow, Green, Dk Blue, Red, Black, Grey, Hunter Green
16oz DBL Sided		\$ 1.80	\$ 1.80	\$ 1.80	\$ 1.80	White, Yellow, Green, Dk Blue, Red, Black
18oz Single		\$ 1.90	\$ 1.90	\$ 1.90	\$ 1.90	White Only

Item	Description	Color Availability						
10oz	Multil-purpose for indoor outdoor applications.	White	Yellow	Red	Dk Blue	Green	Off White	Orange
		Beige	Burgundy	Black	Lt. Blue	Grey	Teal	Purple
		Rose	Mint	Rose	Lt Green			
13oz	Suggested for long-term outdoor use	White	Black	Red	Dk Blue	Green	Off White	Purple
		Beige	Navy	Lt. Blue	Grey	Teal	Orange	Pink
		Brown	Burgundy					

- *Finished Size Banners marked for Finished Size and hem or pole pocket will require adding 12" to the material size in order to achieve the finished size. Cost will be based upon adding 12" to each dimension and calculating the square feet needed.
- *Not Finished Size Banners marked for Not Finished Size and hem or pole pocket will yield a smaller banner than specified in the dimensions. The cost will be based upon dimensions.
- *Copy Space Banners marked for Copy Space and a hem or pole pocket will require additional material and will have an image space according to the dimensions. Cost will be based upon adding 12" to each dimension and calculating the square feet needed.